



Beginning in FY 2004, a summary of *all* funds managed by the City is included in the budget document. Those funds noted with an asterisk are funds that are included for the first time in FY 2004. Inclusion of all funds provides City Council and citizens with a more comprehensive view of the City's finances. A Stadium Fund is included beginning in FY 2004 to track revenues and expenditures for the newly renovated baseball stadium.

Asset Forfeiture Fund*

Central Virginia Communications Radio Board Fund

Community Development Block Grant (CDBG) Fund

Comprehensive Services Act Fund

Donations Fund

E-911/Emergency Communications Center Fund

Highway Projects Grant Fund*

Housing, Opportunities, Medical Care, and Education (HOME) Ownership Program Fund

Law Library Fund

Lynchburg Business Development Center Fund*

Lynchburg Expressway Appearance Fund (LEAF) Special Revenue Fund*

Museum System Special Revenue Fund

Recreation Programs Special Revenue Fund

Regional Juvenile Detention Center Fund

Risk Management (Self-Insurance) Fund

Special Welfare Fund*

Stadium Fund

Technology Fund

City / State / Federal Aid Fund (Grants Fund) *

Commonwealth's Attorney Office Grants

Police Department Grants

Fire Department Grants

Juvenile Services Grants

Social Services Grants

Community Planning and Development Grants

Community Diversion – Community Corrections Program Grant

NOTE: The Passenger Facility Charge Fund is included as a component of the Airport Fund.



Asset Forfeiture Fund. Established as required by the Commonwealth of Virginia, this fund monitors the receipts of assets seized as a result of police investigations of criminal activity. The seizure of assets is a civil forfeiture based upon probable cause. Upon judicial action authorizing such seizure, the asset is remitted to the Commonwealth of Virginia. The State is allocated a portion of the seizure and returns the balance to the respective locality to split between the Police Department, Commonwealth Attorney, Sheriff and other municipalities, if appropriate. The expenditure of these funds must be related to law enforcement purposes. It is not appropriate per the State Code to budget or anticipate revenues in this fund, therefore no budget has been submitted for FY 2004. Represented in the columns below are the respective allocations received from the State and allowable expenditures. Due to the delicate nature of these expenditures, they have not been itemized.

NOTE: This fund is included in FY 2004 for the first time and does not have an Adopted FY 2003 Budget.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	\$120,163	\$0	\$87,315	\$23,339	\$23,339
REVENUES					
<i>Interest Income *</i>	1,778	0	129	0	0
<i>State</i>	37,653	0	25,895	0	0
<i>Federal</i>	0	0	0	0	0
TOTAL REVENUES	\$39,431	\$0	\$26,024	\$0	\$0
TOTAL RESOURCES	\$159,594	\$0	\$113,339	\$23,339	\$23,339
EXPENDITURES	\$72,279	\$0	\$90,000	\$23,339	\$23,339
TOTAL EXPENDITURES	\$72,279	\$0	\$90,000	\$23,339	\$23,339
ENDING FUNDS	\$87,315	\$0	\$23,339	\$0	\$0

* Interest is not authorized to be expended until year end.



Central Virginia Radio Communications Board (CVRCB) Fund. This board oversees the regional radio system's maintenance program and applications of the system. Revenues for this fund come from each of the participating jurisdictions (Amherst and Bedford Counties and the independent cities of Bedford and Lynchburg). Lynchburg's share is funded from a tax on telephone service. Expenses include equipment maintenance, training, electrical and fuel costs. The Lynchburg Emergency Communications Administrator is the Chairman of Central Virginia Radio Communications Board.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	\$232,187	\$37,990	\$222,786	\$20,151	\$20,151
REVENUES					
Charges for Services	\$528,340	\$559,166	\$559,166	\$567,768	\$567,768
TOTAL REVENUE	\$528,340	\$559,166	\$559,166	\$567,768	\$567,768
EXPENDITURES					
<i>Contractual Services</i>					
Maintenance and Repair	\$498,801	\$495,024	\$697,659	\$507,449	\$507,449
Miscellaneous Contractual Services	1,500	0	0	0	0
<i>Other Charges</i>					
Supplies and Materials	340	3,500	3,500	500	500
Utilities	18,768	24,000	24,000	22,000	22,000
Insurance Premiums	8,086	8,142	8,142	9,319	9,319
Travel and Training	10,246	10,000	10,000	10,000	10,000
<i>Capital Outlay</i>	0	18,500	18,500	18,500	18,500
TOTAL EXPENDITURES	\$537,741	\$559,166	\$761,801	\$567,768	\$567,768
ENDING FUNDS	\$222,786	\$37,990	\$20,151	\$20,151	\$20,151

Budget Description

The Proposed FY 2004 Central Virginia Regional Radio Communications Board Fund budget of \$567,768 represents a 1.54% increase of \$8,602 as compared to the Adopted FY 2003 budget of \$559,166.

Significant changes introduced in the Requested FY 2004 budget include:

- ◆ \$7,425 increase in Maintenance and Repair for increased maintenance agreement contract costs for the regional radio system.
- ◆ \$1,177 increase in Insurance premiums for increased insurance rates.

The Central Virginia Regional Radio Communications Board requested \$567,768.

All items requested are proposed for funding.



Community Development Block Grant (CDBG) Fund. The CDBG Program is designed to preserve, rehabilitate and improve the low income neighborhoods through low interest loans, rental assistance, rehabilitation of blight properties and program support. The City receives federal funding each year for the program. Any unexpended funds at year-end are carried forward into the next fiscal year. Prior to FY2003, the Community Development Block Grant budget was not adopted on the City's regular budget schedule. Actual FY 2002 includes combined totals of six concurrent program years. Amended FY 2003 and Proposed FY 2004 represent each program year only.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	(\$28,741)	(\$28,741)	(\$1,379)	\$0	\$0
REVENUES					
Revenue from the Federal Government	\$1,285,522	\$1,090,000	\$1,091,379	\$1,084,000	\$1,084,000
Reprogrammed Prior Year Program Income	\$0	\$28,625	\$28,625	\$0	\$0
Program Income	\$109,897	\$88,310	\$59,569	\$101,982	\$101,982
TOTAL REVENUES	\$1,395,419	\$1,206,935	\$1,179,573	\$1,185,982	\$1,185,982
EXPENDITURES					
<i>Salaries</i>	\$0	\$202,700	\$202,700	\$0	\$0
<i>Employee Benefits</i>	0	10,325	50,727	0	0
<i>Contractual Services</i>					
Maintenance and Repair	0	1,000	1,000	0	0
Allocations	1,368,057	943,694	902,792	1,185,982	1,185,982
<i>Other Charges</i>					
Supplies and Materials	0	6,655	4,755	0	0
Training and Conferences	0	2,500	2,500	0	0
Telecommunications	0	900	900	0	0
Local Boards and Commissions	0	9,000	8,000	0	0
Postage and Mailing	0	0	2,000	0	0
Moving and Relocation Expenses	0	1,420	2,820	0	0
TOTAL EXPENDITURES	\$1,368,057	\$1,178,194	\$1,178,194	\$1,185,982	\$1,185,982
ENDING FUNDS	(\$1,379)	\$0	\$0	\$0	\$0

Budget Description

The Proposed FY 2004 Community Development Block Grant budget of \$1,185,982 represents a 6.6% increase of \$17,788 as compared to the Adopted FY 2003 budget of \$1,178,194.

Significant changes introduced in the Requested FY 2004 budget include:

- ◆ \$7,379 reduction in the amount of federal funds available for FY 2004.
- ◆ \$13,788 increase in available program income for FY 2004.

The department requested \$1,185,982.

All items requested are proposed for funding.



Comprehensive Services Act (CSA) Fund. The CSA Program provides services to children and youth who come before the local Family and Planning Assessment Team (FAPT) and the Lynchburg Community Policy Management Team (CPMT). Juvenile Services provides administrative supervision to the CSA staff.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	² Amended FY 2003	² Requested FY 2004	Manager's ² Proposed FY 2004
PERSONNEL (FTE)	1.00	1.00	1.00	1.15	1.15
BEGINNING FUNDS	\$141,095	\$495,529	(\$155,840)	\$0	\$0
REVENUES					
Miscellaneous Revenue	\$313,666	\$0	\$0	\$0	\$0
Transfer from General Fund	616,645	611,321	611,321	622,376	622,376
Transfer from Lynchburg City Schools	151,541	151,671	151,671	151,541	151,541
Revenue from the Commonwealth	1,872,677	1,982,274	2,138,114	1,982,274	1,982,274
TOTAL REVENUES	\$2,954,529	\$2,745,266	\$2,901,106	\$2,756,191	\$2,756,191
EXPENDITURES					
Salaries	\$25,390	\$23,868	\$23,868	\$29,410	\$29,410
Employee Benefits	8,707	8,112	8,112	10,437	10,437
Administration	5,130	14,140	14,140	6,800	6,800
Mandated/Residential	2,381,259	2,099,146	2,099,146	2,109,544	2,109,544
Mandated/Non-Residential	531,446	400,000	400,000	400,000	400,000
Non-Mandated Services	294,591	200,000	200,000	200,000	200,000
Miscellaneous	4,941	0	0	0	0
TOTAL EXPENDITURES	\$3,251,464	\$2,745,266	\$2,745,266	\$2,756,191	\$2,756,191
ENDING FUNDS¹	(\$155,840)	\$495,529	\$0	\$0	\$0

¹ The FY 2002 Comprehensive Services Act Fund deficit ending fund balance is due to the FY 2002 grant which had eligible expenditures as of June 30, 2002 that were reimbursed by State revenues in FY 2003.

² The FY 2003 and FY 2004 information presented is for each CSA grant program for those respective fiscal years.

Budget Description

The Proposed FY 2004 Comprehensive Services Act Fund Budget of \$2,756,191 represents a 0.40% increase of \$10,925 as compared to the Adopted FY 2003 budget of \$2,745,266.

No significant changes were introduced in the Requested FY 2004 budget.

The department requested \$2,756,191.

All major items requested are proposed for funding.



Donations Fund. This fund accounts for amounts donated to the City as well as the related expenditures of those funds by the various departments such as Police, Human Service and the Library. Also, included is the Adopt-A-Bed Program activity.

NOTE: This fund is included in FY 2004 for the first time and does not have an Adopted FY 2003 Budget

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	\$109,108	\$0	\$119,721	\$127,347	\$127,347
REVENUES					
Contributions	\$26,361	\$0	\$15,708	\$0	\$0
TOTAL REVENUES	\$26,361	\$0	\$15,708	\$0	\$0
EXPENDITURES					
<i>Other Charges</i>					
Supplies and Materials	\$14,891	\$0	\$7,692	\$0	\$0
Training and Conferences	857	0	390	0	0
TOTAL EXPENDITURES	\$15,748	\$0	\$8,082	\$0	\$0
ENDING FUNDS*	\$119,721	\$0	\$127,347	\$127,347	\$127,347

Budget Description

No budget was requested for FY 2004.

This Fund will be eliminated in the *Adopted FY 2004 Budget*.

Ending Funds for Amended FY 2003 are designated for :

Human Services	\$11,615
Police	4,124
Public Works	9,191
Library	74,265
Adopt-a-Bed	<u>28,152</u>
TOTAL	<u><u>\$127,347</u></u>



E-911/Emergency Communications Center Fund. The Center handles radio communications for police, fire, and ambulance services, including daily operation of the E-911 system. Revenues for this fund come from a tax on telephone service. Expenses include new equipment and technology. The Police Department manages and operates the center.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	\$623,706	\$736,928	\$738,047	\$656,319	\$656,319
REVENUES					
E-911 Telephone Tax	\$963,070	\$1,032,000	\$1,032,000	\$1,026,000	\$1,026,000
Wireless E911 Revenue	54,912	0	0	0	0
Bond Proceeds	0	0	401,000	0	0
Interest Earnings	13,076	20,000	20,000	11,000	11,000
TOTAL REVENUES	\$1,031,058	\$1,052,000	\$1,453,000	\$1,037,000	\$1,037,000
EXPENDITURES					
<i>Contractual Services</i>					
Maintenance and Repair	\$55,054	\$23,193	\$90,343	\$113,459	\$113,459
Professional Services	3,710	0	0	0	0
Miscellaneous Contractual Services	194,452	235,151	207,624	205,859	205,459
<i>Internal Services</i>					
Fleet Services	22	200	200	0	0
<i>Other Charges</i>					
Supplies and Materials	5,167	850	850	550	550
Utilities	16,627	19,628	19,628	19,628	18,628
Travel and Training	8,626	7,789	7,789	7,789	7,789
Telecommunications	96,290	120,000	120,000	120,000	100,000
Miscellaneous Expenses	0	0	20,642	0	0
<i>Rentals and Leases</i>	2,848	2,800	2,800	2,800	2,800
<i>Capital Outlay</i>	167,401	151,910	507,892	88,738	98,738
<i>Debt</i>					
Serial Bond Debt	96,159	95,963	95,963	167,470	167,470
Lease Debt	164,361	345,997	345,997	345,997	345,997
<i>General Fund Payment</i>	105,000	105,000	105,000	105,000	105,000
<i>Equipment Replacement Reserve</i>	1,000	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES	\$916,717	\$1,118,481	\$1,534,728	\$1,187,290	\$1,175,890
ENDING FUNDS	\$738,047	\$670,447	\$656,319	\$506,029	\$517,429



E-911/Emergency Communications Center Fund Budget Description

The Proposed FY 2004 E-911/Emergency Communications Center Fund budget of \$1,175,890 represents a 5.13% percent increase of \$57,409 as compared to the Adopted FY 2003 budget of \$1,118,481.

Significant changes introduced in the Requested FY 2004 budget include:

- ◆ \$90,266 increase in Maintenance and Repair.
 - \$47,596 increase as a result of realigning these funds to the proper account. Maintenance on the Open Software Solution Inc (OSSSI) software and the Stratus Server were previously budgeted under Miscellaneous Contractual Services.
 - \$18,504 increase as a result of realigning these funds to the proper account. Cost of general server maintenance were previously budgeted in Capital Outlay
 - \$3,498 increase in OSSSI software maintenance costs.
 - \$16,000 increase in maintenance costs due to the addition of a third radio site which will facilitate communication in the lower Wards Road area.
 - \$4,668 general increases to Grounds Maintenance, Janitorial Services and Mechanical Maintenance and Repair due to increased operating costs.
- ◆ \$29,562 decrease in Miscellaneous Contractual Services.
 - \$47,596 decrease as a result of realigning these funds to Maintenance and Repair
 - \$2,852 increase in Lynchburg's share of the Central Virginia Regional Radio system costs.
 - \$15,000 increase as a result of realigning these funds to the proper account. Costs for OSSSI updates were previously budgeted under Capital Outlay.
- ◆ \$63,172 decrease in Capital Outlay
- ◆ \$18,504 decrease as a result of realigning these funds to Maintenance and Repair
- ◆ \$15,000 decrease as a result of realigning these funds to Miscellaneous Contractual Services
- ◆ \$29,668 decrease as a result of less spending needs during the FY 2004 as compared to FY 2003.
- ◆ \$71,507 increase in Debt Service as a result of issuing General Obligation bonds in FY 2003 to fund the cost of adding an additional radio site to serve the lower Wards Road area.

The department requested \$1,187,290.

Major items requested not proposed for funding include:

- ◆ \$10,000 in telephone services.
- ◆ An additional \$10,000 was moved from telephone services to Capital Outlay



Highway Projects Grant Fund. This fund accounts for certain urban highway construction projects included in the Virginia Department of Transportation's Six-Year Work Program. These projects are administered by the City staff and are ninety-eight percent (98%) reimbursable by the State from the Urban System funds allocation. Local matching funds of two percent (2%) are budgeted in the City's Capital Improvement Program.

NOTE: This fund is included in FY 2004 for the first time and does not have an Adopted FY 2003 Budget.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	\$698,217	\$0	\$81,213	\$0	\$0
REVENUES					
Revenue from the Commonwealth	\$1,530,846	\$0	\$4,954,550	\$0	\$0
Charges for Services	124,512	0	0	0	0
TOTAL REVENUES	\$1,655,358		\$4,954,550		
EXPENDITURES					
<i>Salaries</i>	\$96,640	\$0	\$146,399	\$0	\$0
<i>Capital Outlay</i>	492,206	0	3,001,724	0	0
<i>Debt Service</i>					
Principal Retirement	1,555,000	0	1,790,000	0	0
Interest Payments	128,516	0	97,640	0	0
TOTAL EXPENDITURES	\$2,272,362	\$0	\$5,035,763	\$0	\$0
ENDING FUNDS	\$81,213	\$0	\$0	\$0	\$0

Budget Description

This fund has no Proposed FY 2004 budget, as projects continuing from the Amended FY 2003 Budget will continue until completion.



HOME Ownership Program Fund. The Program is designed to assist first-time, low-income homebuyers with the purchase of a home, as well as rehabilitation of owner-occupied homes and rehabilitation of vacant properties for occupancy. The City receives federal funding each year for this program. Any unexpended funds at year-end are carried forward into the next fiscal year. Prior to FY2003, the HOME Ownership Program Fund budget was not adopted on the City's regular budget schedule. Actual FY 2002 includes combined totals of eight concurrent program years. Amended FY 2003 and Proposed FY 2004 represent each program year only.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	(\$53,641)	(\$53,641)	(\$17,170)	\$0	\$0
REVENUES					
Revenue from the Federal Government	\$738,250	\$517,641	\$481,170	\$464,000	\$464,000
Program Income	0	25,684	25,684	0	0
TOTAL REVENUES	\$738,250	\$543,325	\$506,854	\$464,000	\$464,000
EXPENDITURES					
Salaries	\$0	\$0	\$5,500	\$5,500	\$5,500
Employee Benefits	0	0	2,500	2,500	2,500
Contractual Services					
Allocations	701,779	489,684	481,684	456,000	456,000
TOTAL EXPENDITURES	\$701,779	\$489,684	\$489,684	\$464,000	\$464,000
ENDING FUNDS	(\$17,170)	\$0	\$0	\$0	\$0

Budget Description

The Proposed FY 2004 HOME Ownership Program Fund budget of \$464,000 represents a 5.25% decrease of \$25,684 as compared to the Adopted FY 2003 budget of \$489,684.

Significant changes introduced in the Requested FY 2004 budget include:

- ◆ \$25,684 reduction in the amount of available program income for FY 2004.

The department requested \$464,000.

All items requested are proposed for funding.



Law Library Fund. The Law Library is located in the Downtown Branch Library at City Hall and is administered by the Public Library. It provides legal reference materials for attorneys, students, and others with legal research needs.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	\$26,788	\$24,258	\$3,521	(\$3,009)	(\$3,009)
REVENUES					
Charges for Services	\$58,700	\$60,000	\$60,000	\$60,000	\$60,000
TOTAL REVENUES	\$58,700	\$60,000	\$60,000	\$60,000	\$60,000
EXPENDITURES					
<i>Contractual Services</i>					
Professional Services	0	50	50	50	50
<i>Other Charges</i>					
Supplies	\$55,408	\$40,000	\$37,106	\$30,461	\$30,461
Telecommunications	409	315	200	315	315
Dues & Memberships	0	15	15	15	15
General Fund Payment	26,150	26,150	26,150	26,150	26,150
TOTAL EXPENDITURES	\$81,967	\$66,530	\$63,521	\$56,991	\$56,991
ENDING FUNDS	\$3,521	\$17,728	\$0	\$0	\$0

Budget Description

The Proposed FY 2004 Law Library Fund budget of \$56,991 represents a 14.34% decrease of \$9,539 as compared to the Adopted FY 2003 budget of \$66,530.

Significant changes introduced in the Requested FY 2004 budget include:

- ◆ \$9,539 decrease in expenses achieved by not purchasing materials in both hard copy and electronic format.

The department requested \$56,991.

All items requested are proposed for funding.



Lynchburg Business Development Center Fund. This fund accounts for grant monies from the Economic Development Authority (EDA) awarded to The City of Lynchburg and passed on to the Business Development Center Federal Department of Commerce as a Sub-grantee. Its purpose is to account for the revolving loan activity of the Business Development Center and serves the Region 2000 Area by providing “gap” financing to businesses for projects that otherwise would not be eligible for full financing through traditional lenders. This program is similar in structure to the Small Business Administration (SBA) 504 Program that creates and/or retains jobs. For each \$10,000 the Business Development Center lends, the recipient must demonstrate the creation/retention of one job over a three-year period. The Center has made 25 loans since its inception in 1993. The Region 2000 area includes the cities of Lynchburg and Bedford, the towns of Altavista and Amherst, and the counties of Amherst, Appomattox, Bedford, and Campbell.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	\$125,384	\$0	\$125,384	\$125,384	\$125,384
REVENUES					
Revenue from loan repayments (principle and interest)	\$37,650	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$37,650	\$0	\$0	\$0	\$0
EXPENDITURES					
Revolving loan fund operating expenses	\$37,650	0	0	0	0
TOTAL EXPENDITURES	\$37,650	\$0	\$0	\$0	\$0
ENDING FUNDS	\$125,384	\$0	\$125,384	\$125,384	\$125,384

Budget Description

No budget was requested for FY 2004.



Lynchburg Expressway Appearance Fund (LEAF) Special Revenue Fund. The Lynchburg Expressway Appearance Fund (LEAF) accounts for any pledges and donations from citizens and businesses for the beautification of major transportation corridors throughout the City by the planting of trees, shrubs, and flowerbeds.

NOTE: This fund is included in FY 2004 for the first time and does not have an Adopted FY 2003 Budget

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	\$25,291	\$0	\$13,459	\$10,419	\$10,419
EXPENDITURES					
Contractual Services					
Grounds Maintenance Services	1,375	0	0	0	0
Landscaping Services	9,382	0	3,040	0	0
Other Charges					
Consultant Services	1,075	0	0	0	0
TOTAL EXPENDITURES	\$11,832	\$0	\$3,040	\$0	\$0
ENDING FUNDS	\$13,459	\$0	\$10,419	\$10,419	\$10,419

Budget Description

No budget was requested for FY 2004.



Museum System Special Revenue Fund. This fund as established to receive funds from admission and other museum fees, gift sales, grants and charitable contributions. These funds are appropriated annually as needed for the Museum System's education, exhibit and artifact preservation programs and for various special projects as recommended by the Museum Advisory Board.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	\$18,894	\$17,037	\$18,840	\$10,261	\$10,261
REVENUES					
Charges for Services (Admissions)	\$10,254	\$10,000	\$10,000	\$10,000	\$10,000
Miscellaneous Revenue (includes Diggs)	23,090	300	300	300	300
TOTAL REVENUES	\$33,344	\$10,300	\$10,300	\$10,300	\$10,300
EXPENDITURES					
<i>Salaries</i>	3,186	5,935	5,935	6,052	6,052
<i>Employee Benefits</i>	244	454	454	464	464
<i>Contractual Services</i>					
Professional Services	0	250	250	0	0
Advertising and Public Relations Services	2,815	2,400	2,400	2,500	2,500
Miscellaneous Contractual Services	0	500	500	0	0
<i>Other Services</i>					
Supplies	2,982	7,840	7,840	4,700	4,700
Training & Meetings	2,029	1,500	0	0	0
Postage	0	0	1,500	0	0
General Fund Transfer (Diggs Trust)	22,142	0	0	0	0
TOTAL EXPENDITURES	\$33,398	\$18,879	\$18,879	\$13,716	\$13,716
ENDING FUNDS	\$18,840	\$8,458	\$10,261	\$6,845	\$6,845

Budget Description

The Proposed FY 2004 Museum Fund budget of \$13,716 represents a 27.35% decrease of \$5,163 as compared to the Adopted FY 2003 budget of \$18,879.

Significant changes introduced in the Requested FY 2004 include:

- ◆ \$650 decrease in Contractual Services related to curtailed exhibit production due to the closing of the Old Court House.
- ◆ \$3,140 decrease in Supplies and Materials related to elimination of exhibits.
- ◆ \$1,500 decrease in Travel and Training.

The department requested \$13,716.

All items requested are proposed for funding.



Recreation Programs Special Revenue Fund. Supports a wide range of recreational activities including adult and youth athletics, aquatics classes, senior adult programs, nature camp, naturalist programs, rentals of centers, Miller Park Pool, shelters, and athletic fields, special events management, general classes, and the sale of theme park tickets. The majority of the programs serve special interest groups or individuals pursuing individual interests. The special revenues also offer the opportunity to invest in the Parks and Recreation facilities that support programming and are used to augment General Fund dollars to expand programming to the public.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	\$82,269	\$19,078	\$94,173	\$82,758	\$82,758
REVENUES					
Charges for Services	\$248,138	\$481,475	\$481,475	\$475,923	\$475,923
TOTAL REVENUES	\$248,138	\$481,475	\$481,475	\$475,923	\$475,923
EXPENDITURES					
General Administration	\$34,713	\$61,886	\$61,886	\$47,000	\$47,000
Athletic Program	86,565	166,208	166,343	114,837	114,837
Business Services	33,415	41,671	41,671	39,462	39,462
Park Services	9,117	30,883	30,883	27,142	27,142
Recreation Centers	3,837	9,261	9,261	9,261	9,261
Senior Programs	25,022	117,925	117,925	121,121	121,121
Arts Program	46,306	64,921	64,921	64,500	64,500
Aquatics	0	0	0	23,015	23,015
Naturalist	0	0	0	29,585	29,585
Miscellaneous	(2,741)	0	0	0	0
TOTAL EXPENDITURES	\$236,234	\$492,755	\$492,890	\$475,923	\$475,923
ENDING FUNDS*	\$94,173	\$7,798	\$82,758	\$82,758	\$82,758

* Projected Ending Fund Balance includes \$62,000 of monies designated for programs in the ensuing fiscal year.

Budget Description

The Proposed FY 2004 Recreation Programs Special Revenue Fund budget of \$475,923 represents a 3.42% decrease of \$16,832 as compared to the Adopted FY 2003 budget of \$492,755.

Significant changes introduced in the Requested FY 2004 include:

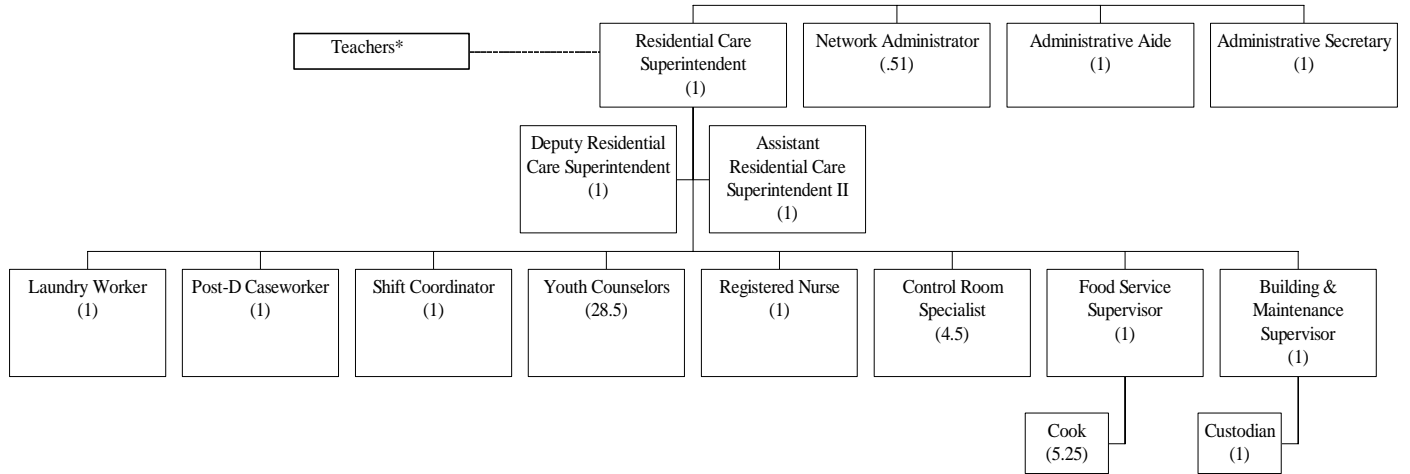
- ◆ Overall decrease in projections to bring budget in line with historical financial information.

The department requested \$475,923.

All items requested are proposed for funding.



Regional Juvenile Detention Center



* Administered by the Lynchburg City Schools



Regional Juvenile Detention Center Fund. The Center provides a secure facility to house and care for juvenile offenders in the City of Lynchburg and Bedford as well as the counties of Amherst, Appomattox, Bedford, Campbell, Charlotte and Nelson under the purview of the law who are awaiting disposition of their charges by the Juvenile and Domestic Relations Court or transportation to a state facility. Administration of the Juvenile Detention Center is governed by the Lynchburg Regional Detention Home Advisory Board.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
PERSONNEL (FTE)	50.01	50.01	50.76	50.76	50.76
BEGINNING FUNDS	\$28,364	\$0	(\$35,758)	\$0	\$0
REVENUES					
Charges for Services	\$1,353,341	\$1,441,419	\$1,482,435	\$1,481,009	\$1,481,009
Intergovernmental	1,269,319	1,153,021	1,153,021	1,161,226	1,161,226
Miscellaneous	(38,232)	0	0	0	0
TOTAL REVENUES	2,584,428	\$2,594,440	\$2,635,456	\$2,642,235	\$2,642,235
EXPENDITURES					
Salaries	\$1,765,779	\$1,777,146	\$1,777,146	\$1,839,761	\$1,839,761
Supplies	169,134	151,156	173,303	179,600	179,600
Equipment Operation & Maintenance	5,764	5,700	0	12,250	12,250
Gasoline/Diesel Fuel	904	0	0	0	0
Internal Services	3,756	4,129	4,129	4,060	4,060
Rentals & Leases	2,402	2,200	2,200	2,200	2,200
Utilities	47,086	62,675	62,775	52,775	52,775
Buildings & Grounds Maintenance	19,635	10,000	0	0	0
Contractual Services	25,519	25,250	29,433	20,175	20,175
Training & Meetings	3,952	4,000	4,054	4,150	4,150
Miscellaneous Expenses	996	600	350	200	200
Other Program Expenditures	204,101	209,145	209,145	206,461	206,461
Debt	273,670	272,827	272,827	273,148	273,148
Contingency	0	50,000	42,000	30,000	30,000
Heavy Equipment	90,483	0	0	0	0
Nondepartmental Payments	13,761	19,612	14,337	17,455	17,455
Operating Transfer Out	1,135	0	0	0	0
Equipment Replacement	20,473	0	8,000	0	0
TOTAL EXPENDITURES	2,648,550	\$2,594,440	\$2,599,699	\$2,642,235	\$2,642,235
ENDING FUNDS	(\$35,758)	\$0	(\$0)	\$0	\$0

Budget Description

The Proposed FY 2004 Lynchburg Regional Detention Center Fund budget of \$2,642,235 represents a 1.84% increase of \$47,795 as compared to the Adopted FY 2003 budget of \$2,594,440.

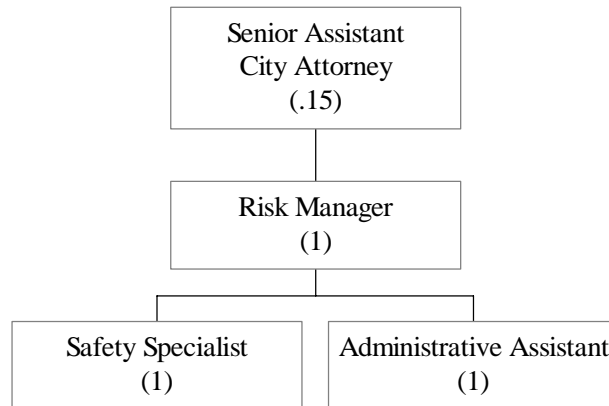
No significant changes were introduced in the Requested FY2004 budget .

The department requested \$2,642,235.

All items requested are proposed for funding.



Risk Management Office





Risk Management Fund. The Risk Management Program was established by City Council effective January 1, 1986, as an alternative to the routine procurement of general liability and automobile liability insurance policies from commercial insurance companies. The program is funded through annual contributions from the General Fund, Utility Funds, Airport Fund, Regional Juvenile Detention Fund and Self-Insurance Fund interest income. The claims placed in this fund are expended in lieu of insurance to settle liability claims filed against the City.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
PERSONNEL (FTE)	3.15	3.15	3.15	3.15	3.15
BEGINNING FUNDS	\$2,146,360	\$2,031,625	\$1,923,271	\$1,890,398	\$1,890,398
REVENUES					
General Fund	\$283,444	\$477,635	\$477,635	\$476,695	\$476,695
Water Fund	60,455	109,172	109,172	109,807	109,807
Sewer Fund	45,402	79,614	79,614	92,868	92,868
Sewer Fund - Treatment Plant	8,648	19,903	19,903	50,891	50,891
Airport Fund	0	31,000	31,000	49,932	49,932
Solid Waste Fund	0	0	0	104,071	104,071
Juvenile Detention Home	0	0	0	13,883	13,883
Interest Earnings	53,391	120,000	120,000	35,000	35,000
Safety Training Funding from Enterprise Funds	5,167	0	0	0	0
Subrogation	8,875	35,000	35,000	25,000	25,000
TOTAL REVENUES	\$465,382	\$872,324	\$872,324	\$958,147	\$958,147
EXPENDITURES					
<i>Salaries</i>	\$128,570	\$125,250	\$125,250	\$130,222	\$132,826
<i>Employee Benefits</i>	38,428	36,386	36,386	39,229	39,825
<i>Contractual Services</i>					
Maintenance and Repair	0	1,000	1,000	1,300	1,300
Professional Services	9,991	18,000	3,092	0	0
Miscellaneous Contractual Services	0	0	15,921	16,050	16,050
<i>Internal Services</i>					
Copier Services	523	1,000	0	0	0
Fleet Services	1,713	5,750	5,100	2,709	2,709
Information Technology	0	250	0	0	0
<i>Other Charges</i>					
Supplies and Materials	9,034	10,674	10,130	9,918	5,574
Insurance Premiums	0	0	0	0	0
Travel and Training	23,519	18,701	18,701	15,936	11,125
Telecommunications	1,298	900	1,350	1,400	1,400
Postage and Mailing	377	750	750	800	800
Dues & Memberships	2,020	1,810	1,810	2,145	2,145
Other-Estimated Claims Expense	0	0	0	0	0
<i>Capital Outlay</i>	1,507	0	0	0	0
SUB-TOTAL OPERATING EXPENDITURES	\$216,980	\$220,471	\$219,490	\$219,709	\$213,754
Insurance	260,000	535,707	535,707	541,077	541,077
Claims	211,491	150,000	150,000	150,000	150,000
TOTAL INSURANCE AND CLAIMS	\$471,491	\$685,707	\$685,707	\$691,077	\$691,077
TOTAL EXPENDITURES	\$688,472	\$906,178	\$905,197	\$910,786	\$904,831
ENDING FUNDS	\$1,923,271	\$1,997,771	\$1,890,398	\$1,937,759	\$1,943,714



Risk Management Fund Budget Description

The Proposed FY 2004 Risk Management Fund operating budget of \$213,754 represents a 3% decrease of \$6,717 from the Adopted FY 2003 budget of \$220,471.

Significant changes introduced in the Requested FY 2004 budget include:

- ◆ Updated allocation of expenses for insurance premiums, claims and overhead to enterprise funds.
- ◆ 2% Salary increase of \$2,604.
- ◆ \$596 increase in Employee Benefits for the Virginia Retirement System, Social Security and Medicare.

The department requested \$219,709.

Major items requested not proposed for funding include:

- ◆ \$4,344 for Supplies & Materials.
- ◆ \$4,811 for Travel & Training.



Special Welfare Fund. Accounts for monies received by Social Services to be used for those persons in the custody of the City and those receiving public assistance. The funds received are Christmas donations for children in the City's custody as well as restitution payments made by individuals who received public assistance for food stamps and fuel. Those monies are not part of the locality's reimbursements for regular program and administrative costs incurred by the City in delivering services to the citizens. Also, funds are received from the Health Department for pre-screening of clients by Social Workers. These funds are used for various Social Services expenses.

NOTE: This fund is included in FY 2004 for the first time and does have an Adopted FY 2003 budget.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	\$47,767	\$0	\$0	\$46,616	\$46,616
REVENUES					
Donations and Restitutions	\$60,339	\$0	\$0	\$60,406	\$60,406
Interest	887	0	0	887	887
Revenue from the Commonwealth	3,639	0	0	3,178	3,178
Revenue from Federal Government	2,717	0	0	3,178	3,178
TOTAL REVENUES	\$67,582	\$0	\$0	\$67,649	\$67,649
EXPENDITURES					
Christmas Fund	\$1,426	\$0	\$0	\$2,300	\$2,300
Special Items Program	1,106	0	0	1,759	1,759
SSI - General Relief Program	50,627	0	0	50,627	50,627
Food Stamps Restitution	8,475	0	0	5,540	5,540
Interest /Fiscal Relief	2,530	0	0	887	887
Fuel Restitution	50	0	0	180	180
Miscellaneous Other Expenses	0	0	0	6,356	6,356
TOTAL EXPENDITURES	\$ 64,214	0	0	\$67,649	\$67,649
ENDING FUNDS	\$51,135	0	0	\$46,616	\$46,616



Stadium Fund. Supports the renovation and operations of Lynchburg City Stadium Baseball Field including upgrades to meet the Americans with Disabilities Act and professional baseball league standards as well as updating lighting and concessions.

NOTE: There are no FY 2002 and FY 2003 budget history because this fund is being initiated in FY 2004.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	\$0	\$0	\$0	\$369,830	\$369,830
REVENUES					
Charges for Services					
Meals & Sales Tax	0	0	0	20,000	20,000
Propoerty Rental - Stadium	0	0	0	10,000	10,000
Advertising	0	0	0	239,000	239,000
Skybox Rental	0	0	0	52,000	52,000
Concessions	0	0	0	360,000	360,000
Admissions	0	0	0	270,500	270,500
Merchandise Sales	0	0	0	76,500	76,500
Special Promotions	0	0	0	71,000	71,000
Miscellaneous Revenues	0	0	0	88,000	88,000
General Fund Transfer	0	0	0	216,021	216,021
TOTAL REVENUES	0	0	0	1,403,021	1,403,021
EXPENDITURES					
Operating -Departmental	0	0	0	145,450	145,450
Operating -Non-Departmental	0	0	0	994,800	994,800
Debt Service	0	0	0		
City's Portion	0	0	0	73,571	73,571
Stadium's Portion	0	0		91,348	91,348
Capital Outlay	0	0	0	19,250	19,250
TOTAL EXPENDITURES	0	0	0	1,324,419	1,324,419
ENDING FUNDS	\$0	\$0	\$0	\$448,432	\$448,432

Budget Description

The beginning balance for this fund is comprise of donations and one payment for the Stadium's naming rights.



Technology Fund. This fund provides for the ongoing replacement and enhancement of the City's technology infrastructure.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
BEGINNING FUNDS	\$597,781	\$342,489	\$420,068	\$516,825	\$516,825
REVENUES					
Use of Money and Property	\$11,061	\$0	\$0	\$9,600	\$9,600
Miscellaneous Revenue	42,330	0	0	20,197	20,197
Transfer from General Fund	134,184	238,910	611,757	314,173	314,173
Transfer from School Operating	54,038	0	0	0	0
TOTAL REVENUES	\$241,613	\$238,910	\$611,757	\$343,970	\$343,970
EXPENDITURES					
<i>Contractual Services</i>					
Professional Services	\$49,253	\$0	\$0	\$0	\$0
Miscellaneous Contractual Services	58,527	30,000	200,000	120,000	120,000
<i>Other Charges</i>					
Supplies and Materials	0	0	0	30,000	30,000
<i>Capital Outlay</i>	311,546	215,000	315,000	110,000	110,000
<i>Transfer to City Capital</i>	0	0	0	500,000	500,000
TOTAL EXPENDITURES	\$419,326	\$245,000	\$515,000	\$760,000	\$760,000
ENDING FUNDS	\$420,068	\$336,399	\$516,825	\$100,795	\$100,795

Budget Description

The Proposed FY 2004 Technology Fund budget of \$760,000 represents a 210% percent increase of \$515,000 as compared to the Adopted FY 2003 budget of \$245,000.

Significant changes introduced in the Requested FY 2004 budget include:

- ◆ \$500,000 increase in the Transfer to City Capital Projects fund. This funding will be used to replace the City telephone system.
- ◆ No organization-wide desktop software version upgrades are planned for FY 2004, as was the case in FY 2003.
- ◆ Disk space will be added to the mainframe in lieu of a major upgrade.
- ◆ \$50,000 is included for the continued funding of e-government initiatives.
- ◆ \$40,000 is included to fund the cost of developing an enterprise architecture, which will be used to document the City's current systems and provide a way to evaluate replacements, enhancements and additions.

The department requested \$760,000.

All items requested are proposed for funding.



City / State / Federal Aid Fund. This fund accounts for a wide range of activities funded through Federal, State and Local grants. Departments that currently receive grant funds are: Commonwealth's Attorney Office, Police, Fire, Juvenile Services, Social Services, Community Planning & Development and Community Diversion. Grant funds typically are restricted to providing a particular service, specified grant period and may require local matching funds.

FUND SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
FTE Positions	33.5	24	37	34	34
BEGINNING FUNDS	(\$190,075)	(\$27,254)	(\$27,254)	\$0	\$0
REVENUES					
Revenue from the Federal Government	\$1,847,294	\$653,404	\$2,101,202	\$1,887,063	\$1,887,063
Revenue from the Commonwealth	703,184	231,956	727,822	807,792	807,792
In-kind	1,951	1,951	43,201	43,201	43,201
Donations	11,197	0	0	12,000	12,000
Transfers from General Fund	124,998	108,431	174,676	139,959	139,959
TOTAL REVENUES	\$2,688,624	\$995,742	\$3,046,901	\$2,890,015	\$2,890,015
EXPENDITURES					
<i>Salaries</i>	\$911,415	\$534,387	\$1,171,399	\$1,024,744	\$1,024,744
<i>Employee Benefits</i>	288,704	156,939	332,993	296,111	296,111
<i>Contractual Services</i>					
Maintenance and Repair	1,777	2,932	4,392	4,992	4,992
Temporary Personnel	114,810	117,500	85,000	77,374	77,374
Professional Services	0	500	500	246	246
Printing and Binding Services	0	0	0	39,210	39,210
Advertising and Public Relations Services	4,371	5,500	4,750	450	450
Pest Control Services	0	0	200	200	200
Miscellaneous Contractual Services	608,502	38,791	714,482	807,991	807,991
<i>Other Charges</i>					
Community Diversion Offender Services	5,351	0	8,865	8,865	8,865
Supplies and Materials	287,432	13,620	278,025	181,337	181,337
Miscellaneous Contractual Services	7,249	0	4,800	4,800	4,800
Minor Equipment/Tools/Furniture	38,903	0	3,326	3,326	3,326
Mechanical Maintenance and Repair	776	0	1,250	1,250	1,250
Utilities	17,510	14,200	24,320	11,160	11,160
Training and Conferences	28,610	11,945	48,769	73,841	73,841
Telecommunications	12,923	5,741	13,785	11,344	11,344
Postage and Mailing	771	6,500	3,244	6,839	6,839
Dues and Memberships	150	150	150	300	300
Courtesies to Guests	26,097	0	0	11,705	11,705
Medical and Lab Equipment	0	0	15,000	40,018	40,018
Moving and Relocation Expenses	0	0	0	52,500	52,500
Contribution - Lynchburg Life Saving Crew	683	0	18,062	50,520	50,520
Miscellaneous Grant/Capital/Welfare	64,537	6,051	49,316	111,001	111,001
Miscellaneous Expense	16,903	58,540	62,747	2,850	2,850
Public Assistance Payments	25,747	15,946	27,114	31,230	31,230
<i>Rentals and Leases</i>	6,000	5,000	10,500	10,561	10,561
<i>Capital Outlay</i>	56,582	1,500	136,658	25,250	25,250
TOTAL EXPENDITURES	\$2,525,803	\$995,742	\$3,019,647	\$2,890,015	\$2,890,015
ENDING FUNDS	(\$27,254)	(\$27,254)	\$0	\$0	\$0



City / State / Federal Aid Fund Budget Description

The Proposed FY 2004 City / State / Federal Aid Fund budget of \$2,890,015 represents a 4.29% decrease of \$129,632 as compared to the Amended FY 2003 budget of \$3,019,647. The Amended FY 2003 budget includes appropriations from July 1, 2002 through December 31, 2002.

The decrease is due primarily to the carry-forward of unexpended appropriations from the FY 2003 grant year. The inclusion of new grant programs as well as the cessation of grant programs will cause the budgets in this fund to fluctuate.



City / State / Federal Aid Fund

PROGRAM SUMMARY BY DEPARTMENT

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
EXPENDITURES					
Commonwealth's Attorney Office					
Victim Witness Program	201,012	197,630	197,630	199,997	199,997
Community Gun Violence Program	0	123,329	123,329	123,329	123,329
Domestic Violence Block Grant Program	48,877	0	135,710	228,496	228,496
Community Prosecutor Program	0	0	74,998	0	0
Virginia Exile Program	134,247	0	147,389	108,730	108,730
Police Department					
Local Law Enforcement Program	213,953	0	165,744	83,333	83,333
School Resource Officer Program	45,245	44,658	44,658	46,071	46,071
School Resource Officer Program	43,930	48,987	48,987	44,565	44,565
COPS Program	127,969	0	86,518	0	0
VA ABC Program	5,974	0	69,698	0	0
Bulletproof Vest Program	2,606	0	41,135	0	0
Fire Department					
Fire Program	76,382	0	101,536	87,475	87,475
EMS Two for Life Program	29,340	0	25,368	23,210	23,210
Juvenile Services					
Juvenile Accountability Incentive Program	19,337	0	23,336	24,820	24,820
Safe and Stable Families Program	66,720	72,754	73,229	72,754	72,754
USDA School Nutrition Program	16,752	0	29,421	20,184	20,184
Social Services					
Foster Parent Recruiting and Training Program	80,828	96,773	96,773	86,691	86,691
Piedmont Regional Adoption Program	64,636	68,891	68,891	105,000	105,000
Quality Initiative Program	35,000	35,000	43,750	35,000	35,000
Welfare to Work Program	156,634	178,975	178,975	0	0
Title XX Program	62,197	0	0	60,000	60,000
Destiny Program	78,170	82,500	82,500	82,500	82,500
Respite Program	26,427	0	13,618	13,618	13,618
Independent Living Program	16,664	18,012	18,012	23,509	23,509
Energy Assistance Program	37,765	28,233	28,233	50,297	50,297
Community Planning and Development					
Shelter Plus Care Program	0	0	320,700	0	0
Urban Development Action Grant Program	0	0	90,225	0	0
Rental Rehabilitation Program	0	0	0	30,222	30,222
Lead-Based Paint Abatement Program	571,116	0	356,630	1,007,560	1,007,560
Community Diversion					
Community Corrections Program	364,022	0	332,654	332,654	332,654
TOTAL EXPENDITURES	\$2,525,803	\$995,742	\$3,019,647	\$2,890,015	\$2,890,015

***Commonwealth's Attorney Office Grants***

Community Gun Violence Program. The Community Gun Violence Grant provides funding for two prosecutor positions within the Commonwealth Attorney's Office. The positions created through this program are to be dedicated to the prosecution of cases involving violent crimes with guns, violations of gun statutes involving drug trafficking, gang-related crimes, and any other felony and misdemeanor crimes where a firearm is involved. The U.S. Department of Justice provides funding for this grant.

Community Prosecutor Program. The Community Prosecutor Program provides funding to foster collaborative partnerships between the Commonwealth Attorney's Office and the community, whereby the authority of the prosecutor's office is used to solve problems, improve public safety, and enhance the quality of life of community members. As a grassroots approach to law enforcement, the Community Prosecutor Program utilizes traditional and non-traditional initiatives to work within a targeted community to prevent crime. The U.S. Department of Justice provides funding for this program.

Domestic Violence Grant. The Domestic Violence Grant funds specially trained prosecutors and investigators (the Domestic Violence Prosecution Unit) who are devoted to the aggressive investigation and prosecution of domestic violence cases. Initially formed in 1997, the Unit's main purpose is to hold those accountable who engage in acts of domestic violence, to ensure that victims of domestic violence receive information and support throughout the criminal justice process, and to work with other agencies in the community to promote a coordinated response to the problem of domestic violence. The U.S. Department of Justice's Violence Against Women Office administers the Domestic Violence Grant Program.

Victim/Witness Program. The Victim/Witness Program exists to ensure that crime victims and witnesses receive fair and compassionate treatment while participating in the criminal justice system. The primary goals of the program are to provide emotional support for victims and witnesses, information about the criminal justice process, and referrals for community services and practical aid. The Victim/Witness Program is funded through a grant administered by the Virginia Department of Criminal Justice Services.

Virginia Exile Program. The goal of the Virginia Exile program is to reduce gun violence in the community by targeting those individuals who commit crimes involving guns. Exile legislation strengthens the penalties for illegal use or possession of a firearm and keeps persons charged with these types of crimes in jail while they await trial. The Exile grant funds a full-time prosecutor and program assistant, who are responsible for the prosecution and management of all cases covered under the Exile statutes and the implementation of an Exile public awareness campaign. The Virginia Department of Criminal Justice Services provides funding for this program.

**Commonwealth's Attorney Office**

NOTE: The Domestic Violence Grant and Exile Grant are included in FY 2004 for the first time and do not have an Adopted FY 2003 Budget.

DEPARTMENTAL GRANTS BUDGET SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
Position Summary					
Grant Funded Positions	10.50	8.50	11.57	11.57	11.57
Total FTE Positions	10.50	8.50	11.57	11.57	11.57
EXPENDITURES					
<i>Salaries</i>	\$245,910	\$234,512	\$484,336	\$469,390	\$469,390
<i>Employee Benefits</i>	96,629	71,500	143,019	142,044	142,044
<i>Contractual Services</i>					
Maintenance and Repair	1,777	2,732	2,732	2,732	2,732
Miscellaneous Contractual Services	24,560	0	10,000	6,531	6,531
<i>Other Charges</i>					
Supplies and Materials	5,068	3,620	8,374	9,120	9,120
Travel and Training	5,116	3,945	13,445	19,695	19,695
Telecommunications	2,775	2,000	2,000	2,000	2,000
Postage and Mailing	14	1,000	1,000	1,240	1,240
Dues & Memberships	150	150	150	150	150
Miscellaneous Expenses	0	0	2,500	2,400	2,400
<i>Capital Outlay</i>	2,136	1,500	11,500	5,250	5,250
TOTAL EXPENDITURES	\$384,136	\$320,959	\$679,056	\$660,552	\$660,552
Less Revenues from Victim Witness Grant	(203,936)	(197,630)	(197,630)	(199,997)	(199,997)
Less Revenues from Domestic Violence Grant	(107,148)	0	(135,710)	(228,496)	(228,496)
Less Revenues from Gun Violence Grant	0	(80,000)	(80,000)	(80,000)	(80,000)
Less Revenues from Comm. Prosec. Grant	0	0	(74,998)	0	0
Less Revenues from Exile Grant	(117,224)	0	(123,798)	(81,548)	(81,548)
Adjust for Revenues Carried Forward to Next Year	46,504	0	0	0	0
Adjust for Revenues Returned to Granting Agency	11,093	0	0	0	0
TOTAL CITY COST	\$13,425	\$43,329	\$66,920	\$70,511	\$70,511

Budget Description

The Proposed FY 2004 Commonwealth's Attorney Office grants budget of \$660,552 represents a 2.72% decrease of \$18,504 as compared to the Amended FY 2003 budget of \$679,056. The Amended FY 2003 budget includes appropriations from July 1, 2002 through December 31, 2002.

Significant changes introduced in the Requested FY 2004 budget include:

- ◆ Funding for the investigator position for the Domestic Violence Grant.
- ◆ No FY 2004 funding for the Community Prosecution Program.

***Police Department Grants***

Bulletproof Vest Grant. This grant provides reimbursement for one-half of the purchase cost of bulletproof vests for law enforcement officers. The U.S. Department of Justice provides funding for this program.

COPS More Program. The goal of this program is to provide funding to enhance recruitment of qualified area Police Officer candidates. The program provides employment, mentoring and educational opportunities for young adults 17-20 years of age, who will serve in non-sworn Police Department roles as a preparatory step toward future employment as Lynchburg Police Officers. Funding for this program expires in FY 2003. The U.S. Department of Justice provides funding for this program, with a 23% local matching requirement.

Local Law Enforcement Block Grant. The Local Law Enforcement Block Grant program provides funds for the purchase of equipment and providing services in support of community efforts to reduce crime and enhance public safety. The U.S. Department of Justice provides funding for this program, along with a 10% local matching requirement.

School Resource Officer Grant – Dunbar Middle School. The goal of this program is to enhance the safety of children and teachers by providing full-time police presence on school grounds. The Virginia Department of Criminal Justice Services provides funding for this program, with a 33% local matching requirement.

School Resource Officer Grant – Heritage Elementary School. The goal of this program is to enhance the safety of children and teachers by providing full-time police presence on school grounds. The Virginia Department of Criminal Justice Services provides funding for this program, with a 37% local matching requirement.

Virginia ABC Grant. The Virginia ABC Grant provides funds for overtime, training, and youth-oriented activities to reduce the availability of alcoholic beverages to minors and the possession and consumption of alcoholic beverages by minors. The U.S. Department of Juvenile Justice provides funding for this program and Virginia Alcohol Beverage Control Board administers the program.

**Police Department Grants**

NOTE: The Local Law Enforcement Block Grant is included in FY 2004 for the first time and does not have an FY 2003 Adopted Budget.

DEPARTMENTAL GRANTS BUDGET SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
Position Summary					
Grant Funded Positions	8	2	2	2	2
Total FTE Positions	8	2	2	2	2
EXPENDITURES					
Salaries	\$154,322	\$72,282	\$187,973	\$68,892	\$68,892
Employee Benefits	51,469	21,363	44,349	21,744	21,744
Contractual Services					
Miscellaneous Contractual Services	6,937	0	(26,315)	0	0
Other Charges					
Supplies and Materials	176,587	0	211,233	83,333	83,333
Capital Outlay	50,362	0	39,500	0	0
TOTAL EXPENDITURES	\$439,677	\$93,645	\$456,740	\$173,969	\$173,969
Less Revenues from LLEBG ¹	(\$287,036)	\$0	(\$183,370)	(\$75,000)	(\$75,000)
Less Revenues from SRO/Heritage Grant ²	(\$27,607)	(\$27,688)	(\$27,688)	(\$29,000)	(\$29,000)
Less Revenues from SRO/Dunbar Grant ²	(\$27,684)	(\$30,372)	(\$30,372)	(\$30,000)	(\$30,000)
Less Revenues from COPS Grant ³	(\$98,536)	\$0	(\$66,619)	\$0	\$0
Less Revenues from VA ABC Grant ⁴	(\$5,974)	\$0	(\$69,698)	\$0	\$0
Less Revenues from Bulletproof Vest Grant	(\$13,352)	\$0	(\$30,389)	\$0	\$0
Adjust for Revenues Carried Forward to Next Year	\$105,224	\$0	\$27,254	\$0	\$0
TOTAL CITY COST	\$84,712	\$35,585	\$75,858	\$39,969	\$39,969

¹ LLEBG = Local Law Enforcement Block Grant

² SRO = School Resource Officer

³ COPS = Community Oriented Policing

⁴ VA ABC = Virginia Alcoholic Beverage Control

Budget Description

The Proposed FY 2004 Police Department grants budget of \$173,969 represents a 61.9% decrease of \$282,771 as compared to the Amended FY 2003 budget of \$456,740. The Amended FY 2003 budget includes appropriations from July 1, 2002 through December 31, 2002.

Significant changes introduced in the Requested FY 2004 budget include:

- ◆ Carryover of Local Law Enforcement Block Grant funds.
- ◆ Expiration of COPS grant, resulting in a decrease of \$86,518.
- ◆ Expiration of Virginia ABC grant, resulting in a decrease of \$69,698.
- ◆ No additional funding expected for Bulletproof Vest grant, resulting in a decrease of \$41,135.

**Fire Department Grants**

Fire Programs. As a result of 1985 Virginia General Assembly legislative action, the Fire Programs Fund is administered by the Virginia Department of Fire Programs. This legislation, as amended, authorizes an annual assessment against all licensed insurance companies selling selected types of fire and fire-related insurance in the Commonwealth. The assessment is appropriated to localities in the Commonwealth on a per-capita basis for the purpose of improving fire service operations via expenditures for fire service training, fire prevention and public safety education programs, fire fighting equipment, protective clothing, etc.

Emergency Medical Services (EMS) Two for Life. Section 46.2-694 of the Code of Virginia provides for the collection of two dollars for the registration of each passenger vehicle, pickup and panel truck. Approximately 25% of the revenues are returned to the locality wherein such vehicles are registered. The funds are used to provide training for volunteer and/or salaried emergency medical service personnel and for purchases of necessary equipment/supplies.

NOTE: The Fire Programs and EMS Two for Life Grants are included in FY 2004 for the first time and do not have an FY 2003 Adopted Budget.

DEPARTMENTAL GRANTS BUDGET SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
EXPENDITURES					
Contractual Services	\$974	\$0	\$25,000	\$0	\$0
Other Charges					
Supplies and Materials	70,394	0	12,460	50,080	50,080
Travel and Training	7,850	0	21,843	29,000	29,000
Contribution - Lynchburg Life Saving Crew	23,318	0	0	11,605	11,605
Capital Outlay	3,186	0	67,601	20,000	20,000
TOTAL EXPENDITURES	\$105,722	\$0	\$126,904	\$110,685	\$110,685
Less Revenues from Fire Programs	(\$76,382)	\$0	(\$101,536)	(\$87,475)	(\$87,475)
Less Revenues from EMS Two for Life Grant	(\$29,340)	\$0	(\$25,368)	(\$23,210)	(\$23,210)
TOTAL CITY COST	\$0	\$0	\$0	\$0	\$0

Budget Description

The Proposed FY 2004 Fire Department grants budget of \$110,685 represents a 12.8% decrease of \$16,219 as compared to the Amended FY 2003 budget of \$126,904. The Amended FY 2003 budget includes appropriations from July 1, 2002 through December 31, 2002.

Significant changes introduced in the Requested FY 2004 budget include:

- ◆ \$14,061 reduction in funding for Fire Program.
- ◆ \$2,158 reduction in funding for EMS Two for Life Program.

**Juvenile Services Grants**

Comprehensive Services Act Providers Grant - Safe and Stable Families. Provides services for family preservation, to increase the health and well being of families, and increase family management effectiveness.

Juvenile Accountability Incentive Block Grant. The goals of this program are to address the problem of juvenile crime and the chronic juvenile offender by promoting greater accountability in the juvenile justice system. A support system is provided for juveniles and their families who are at risk of being committed to the State Department of Juvenile Justice, or those who are returning from State commitment. The Virginia Department of Criminal Justice Services, with a 10% local matches requirement funds this program.

United States Department of Agriculture (USDA) School Nutrition Program for Group Homes. The United States Department of Agriculture (USDA) allocates funding for the purchase of food service-related items or services for the residential youth care programs at Opportunity House, Crossroads House, SPARC House, and Day Services. Administered by the Virginia Department of Juvenile Services, these funds permit the purchase of needed kitchen equipment, utensils, and/or other food service-related requirements for these programs.

NOTE: The Juvenile Accountability Incentive Block Grant and the USDA School Nutrition Program for Group Homes Grant are included in FY 2004 for the first time and do not have an FY 2003 Adopted Budget.

DEPARTMENTAL GRANTS BUDGET SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
Position Summary					
Grant Funded Positions	1	1	1	1	1
Total FTE Positions	1	1	1	1	1
EXPENDITURES					
Salaries	\$31,853	\$28,288	\$36,912	\$33,474	\$33,474
Employee Benefits	9,035	9,174	9,872	9,947	9,947
Contractual Services					
Miscellaneous Contractual Services	32,437	32,541	50,881	51,402	51,402
Other Charges					
Miscellaneous Grant/Capital/Welfare	1,951	1,951	1,951	1,951	1,951
Supplies and Materials	17,011	800	26,370	20,984	20,984
Travel and Training	39	0	0	0	0
Miscellaneous	10,483	0	0	0	0
TOTAL EXPENDITURES	\$102,809	\$72,754	\$125,986	\$117,758	\$117,758
Less Revenues from JAIBG	(\$17,404)	\$0	(\$21,002)	(\$22,338)	(\$22,338)
Less Revenues from Safe & Stable Families	(\$61,999)	(\$67,430)	(\$67,858)	(\$67,430)	(\$67,430)
Less Revenues from USDA	(\$16,752)	\$0	(\$29,421)	(\$20,184)	(\$20,184)
TOTAL CITY COST	\$6,654	\$5,324	\$7,705	\$7,806	\$7,806

Budget Description

The Proposed FY 2004 Juvenile Services grants budget of \$117,758 represents a 6.5% decrease of \$8,228 as compared to the Amended FY 2003 budget of \$125,986. The Amended FY 2003 budget includes appropriations from July 1, 2002 through December 31, 2002.

Significant changes introduced in the Requested FY 2004 budget include:

- ◆ \$9,237 reduction in funding for USDA School Nutrition Program for group homes.

***Social Services Grants***

Destiny. Project Destiny is a therapeutic independent living project to address the needs of youth 16-21 years of age in the custody of Social Services with services and intensive therapeutic interventions to assist in the transition to independent living.

Energy Assistance. The Energy Assistance Program provides financial assistance toward meeting the needs of individuals who are determined to be eligible for primary fuel heating assistance based on income and resources.

Foster Parent Recruiting and Training. Primary focus is the retention of current foster/adoptive homes while adding new homes to meet the needs of the children. This grant also enables foster parents to receive more intensive therapeutic pre-service and in-service training as well as critical supportive services. Reduces Comprehensive Services Act (CSA) expenses by reducing the number of residential placements for the more difficult to place children.

Independent Living. Assists youth 16-21 years of age in the custody of Social Services in gaining the skills and confidence necessary to care for themselves upon emancipation. Services include educational assistance, vocational training activities, daily living skills, counseling, and coordination with other service providers, outreach services, and activities for youth.

Piedmont Regional Adoption Grant. The primary goal of this state grant is to maximize available resources to meet the growing needs and policy mandates that dictate the permanent placement of children in shorter time periods by continuing to increase a regional pool of assessed adoptive homes. Additional objectives are to increase community awareness and cooperative efforts; to identify and assess community resources to assist with special needs, placements; and to establish a post adoptive support network.

Quality Initiative Grant. The goal of this state grant is to provide enhancements to existing child care programs. Social Services will contract all of the funding to separate contractors to perform a wide variety of initiatives which include provider and child care center staff training, speech and hearing screenings, computer centers, and service enhancements such as art programs. The grant will also help fund purchase of toys and playground equipment. Funding will help centers meet state licensing mandates, such as installation of fence.

Respite. The Respite Care Grant, funded by the State provides respite care, training and activities for foster families and children residing in foster homes with the goal of preventing placement disruptions. The program is staffed by a part-time Respite Care Coordinator. Children in the custody of Social Services living in foster homes are eligible for up to 24 days of respite care per year with approved respite care providers.

Title XX. The Title XX Adult Services account was established to receive a 20% match from participating vendors who provide adult day care services to the elderly and disabled citizens who are recipients of the Adult Services Program. There is no local cost to the City for this program.

Welfare to Work. A comprehensive whole family focused program funded by the State that surrounds participants with a self-sufficiency, self-confident philosophy and supportive services to obtain this goal for each participant. The intent is to provide participants with all the necessary tools to live successfully without long term need to rely on public assistance.

**Social Services Grants**

NOTE: The Title XX Grant is included in FY 2004 for the first time and does not have an FY 2003 Adopted Budget.

DEPARTMENTAL GRANTS BUDGET SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
Position Summary					
Grant Funded Positions	7.0	6.5	6.5	3.5	3.5
Total FTE Positions	7.0	6.5	6.5	3.5	3.5
EXPENDITURES					
Personal Services	\$241,294	\$199,305	\$199,305	\$140,598	\$140,598
Employee Benefits	59,146	54,902	54,902	25,435	25,435
Contractual Services					
Maintenance and Repair	0	200	200	800	800
Professional Services	0	500	500	246	246
Temporary Personnel	114,810	117,500	85,000	77,374	77,374
Printing and Binding Services	0	0	0	39,210	39,210
Advertising and Public Relations Services	3,925	5,500	4,300	0	0
Miscellaneous Contractual Services	7,418	6,250	6,850	2,000	2,000
Other Charges					
Miscellaneous Grant/Capital/Welfare	62,586	4,100	47,365	109,050	109,050
Supplies and Materials	13,309	9,200	17,728	14,100	14,100
Utilities	10,204	14,200	14,000	840	840
Travel and Training	7,985	8,000	3,550	5,266	5,266
Telecommunications	162	3,741	2,941	500	500
Postage and Mailing	0	5,500	0	2,455	2,455
Dues & Memberships	0	0	0	150	150
Courtesies to Guests	2,779	0	0	100	100
Miscellaneous Other Charges	5,059	58,540	59,797	0	0
Public Assistance Payments	25,747	15,946	27,114	31,230	31,230
Rentals and Leases	3,000	5,000	7,200	7,261	7,261
Capital Outlay	898	0	0	0	0
TOTAL EXPENDITURES	\$558,321	\$508,384	\$530,752	\$456,615	\$456,615
Less Revenues from Foster Parent Grant - State	(\$60,621)	(\$72,580)	(\$72,580)	(\$65,018)	(\$65,018)
Less Revenues from Piedmont Regional Adoption Grant - State	(\$64,636)	(\$68,891)	(\$68,891)	(\$105,000)	(\$105,000)
Less Revenues from Quality Initiative Grant - State	(\$35,000)	(\$35,000)	(\$43,750)	(\$35,000)	(\$35,000)
Less Revenues from Welfare to Work Grant - State	(\$156,634)	(\$178,975)	(\$178,975)	\$0	\$0
Less Revenues from Title XX - State	(\$62,197)	\$0	\$0	(\$60,000)	(\$60,000)
Less Revenues from Destiny Program - State	(\$78,170)	(\$82,500)	(\$82,500)	(\$82,500)	(\$82,500)
Less Revenues from Respite Program - State	(\$26,427)	\$0	(\$13,618)	(\$13,618)	(\$13,618)
Less Revenues from Independent Living Program - State	(\$16,664)	(\$18,012)	(\$18,012)	(\$23,509)	(\$23,509)
Less Revenues from Energy Assistance Program - State	(\$37,765)	(\$28,233)	(\$28,233)	(\$50,297)	(\$50,297)
TOTAL CITY COST	\$20,207	\$24,193	\$24,193	\$21,673	\$21,673

***Social Services Grants Budget Description***

The Proposed FY 2004 Social Services grants budget of \$456,615 represents a 14.0% decrease of \$530,752 as compared to the Amended FY 2003 budget of \$530,752. The Amended FY 2003 budget includes appropriations from July 1, 2002 through December 31, 2002.

Significant changes introduced in the Requested FY 2004 budget include:

- ◆ \$10,082 reduction in funding for the Foster Parent Recruiting and Training Program.
- ◆ \$36,109 increase in funding for the Piedmont Regional Adoption Program.
- ◆ \$8,750 reduction in funding for the Quality Initiative Program.
- ◆ No additional funding expected for the Welfare to Work Program, resulting in a \$178,975 reduction in revenue.
- ◆ \$60,000 funding for Title XX was not included in the Adopted budget for prior fiscal years.

***Community Planning and Development Grants***

Lead-based Paint Hazard Control Grant. The grant was received by the City to continue the Lead-Safe Lynchburg (LSL) Program. The project includes in-kind matching services from various private, governmental, and community-based organizations (CBOs). The program intends to reduce the incidence of lead poisoning and to make the older housing in Lynchburg lead-safe through affordable, cost-effective methods, while continuing to pursue three goals: education, intervention, and sustainability. Within the grant period, LSL will remediate lead-based paint hazards in 165 housing units throughout Lynchburg, concentrating on the area of highest risk – the central city. In addition, multiple services will be available to residents including education programs, family case management, and economic opportunities. The U.S. Department of Housing and Urban Development provides funding for this grant.

Rental Rehabilitation Program Income. The Rental Rehabilitation Program funds provide a cash matching contribution in accordance with Housing Opportunities Made Equal (HOME) or may be used for activities that would be eligible under other affordable housing activities.

Shelter Plus Care Grant. The goals of the Shelter Plus Care Grant are to identify homeless persons ready for permanent housing, and offer additional time, financial assistance and services to reinforce their own resources, skills and motivation to live independently and achieve self-sufficiency.

Local non-profit organizations coordinate this program for the City to provide Tenant-Based Rental Assistance to eligible homeless persons and/or households who are prepared to enter into permanent housing. Participation in the program is conditional on continuing appropriate services, such as counseling, medications, and rehabilitative programs. Services must be designed to meet the needs created by their disabilities and the circumstances leading to homeless. The U.S. Department of Housing and Urban Development provides funding for this grant.

Urban Development Action Grant (UDAG) Program Income. The program funds are received for repayment of UDAG loans. The funds are reprogrammed for eligible Community Development Block Grant (CDBG) activities.

**Community Planning and Development**

NOTE: These Grants are included in FY 2004 for the first time and do not have an FY 2003 Adopted Budget.

DEPARTMENTAL GRANTS BUDGET SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
Position Summary					
Grant Funded Positions	0	0	3	3	3
Total FTE Positions	0	0	3	3	3
EXPENDITURES					
Salaries	\$36,702	\$0	\$49,518	\$99,035	\$99,035
Employee Benefits	11,408	0	16,092	32,182	32,182
Contractual Services	514,295	0	648,066	748,058	748,058
Other Charges					
Supplies and Materials	5,063	0	1,860	3,720	3,720
Travel and Training	2,892	0	0	9,949	9,949
Telecommunications	0	0	900	1,800	1,800
Postage and Mailing	73	0	0	0	0
Medical & Lab Equipment	0	0	15,000	40,018	40,018
Moving & Relocation Expense	0	0	0	52,500	52,500
Misc. - Other Charges	683	0	18,062	50,520	50,520
Capital Outlay	0	0	18,057	0	0
TOTAL EXPENDITURES	\$571,116	\$0	\$767,555	\$1,037,782	\$1,037,782
Less Revenues from Shelter Plus Care	\$0	\$0	(\$320,700)	\$0	\$0
Less Revenues from UDAG	\$0	\$0	(\$90,225)	\$0	\$0
Less Revenues from Rental Rehab	\$0	\$0	\$0	(\$30,222)	(\$30,222)
Less Revenues from LEAD	(\$571,116)	\$0	(\$356,630)	(\$1,007,560)	(\$1,007,560)
TOTAL CITY COST	\$0	\$0	\$0	\$0	\$0

Budget Description

The Proposed FY 2004 Community Planning and Development grants budget of \$1,037,782 represents a 35.2% increase of \$270,227 as compared to the Amended FY 2003 budget of \$767,555. The Amended FY 2003 budget includes appropriations from July 1, 2002 through December 31, 2002.

Significant changes introduced in the Requested FY 2004 budget include:

- ◆ Addition of \$30,222 program income for Rental Rehabilitation Program.
- ◆ No FY 2004 funding for the Shelter Plus Care Program.
- ◆ No FY 2004 funding for the Urban Development Action Grant (UDAG) Program.
- ◆ \$650,930 increase in funding for the Lead-based Paint Abatement Program (FY 2003 only included funding for a portion of the fiscal year).



Community Diversion – Community Corrections Program Grant. The Goal of Community Corrections Program is to reduce jail costs by providing local probation supervision for adult offenders and pretrial investigation and supervision of defendants who are released on bond while awaiting trial. Program services are provided to localities participating in the regional jail including Lynchburg, Bedford City, Bedford County and Campbell County.

NOTE: This Grant is included in FY 2004 for the first time and does not have an FY 2003 Adopted Budget.

DEPARTMENTAL GRANT BUDGET SUMMARY

	Actual FY 2002	Adopted FY 2003	Amended FY 2003	Requested FY 2004	Manager's Proposed FY 2004
Position Summary					
Grant Funded Positions	8	0	8	8	8
Total FTE Positions	8	0	8	8	8
Personal Services	\$201,334	\$0	\$213,355	\$213,355	\$213,355
Employee Benefits	61,017	0	64,759	64,759	64,759
EXPENDITURES					
Contractual Services					
Maintenance and Repair	0	0	1,460	1,460	1,460
Advertising and Public Relations Services	446	0	450	450	450
Pest Control Services	0	0	200	200	200
Miscellaneous Contractual Services	21,881	0	0	0	0
Other Charges					
Community Diversion Offender Services	5,351	0	8,865	8,865	8,865
Office Supplies	7,249	0	4,800	4,800	4,800
Miscellaneous	1,361	0	450	450	450
Minor Equipment / Tools / Furniture	38,903	0	3,326	3,326	3,326
Mechanical Maintenance and Repair Materials	776	0	1,250	1,250	1,250
Utilities	7,306	0	10,320	10,320	10,320
Training and Conferences	4,728	0	9,931	9,931	9,931
Telephone Services	9,987	0	8,844	8,844	8,844
Postage and Mailing	683	0	1,344	1,344	1,344
Rentals and Leases					
Building / Property Rental	3,000	0	3,300	3,300	3,300
TOTAL EXPENDITURES	\$364,022	\$0	\$332,654	\$332,654	\$332,654
Less Revenues from CCCA Grant	(\$364,022)	\$0	(\$332,654)	(\$332,654)	(\$332,654)
TOTAL CITY COST	\$0	\$0	\$0	\$0	\$0

Budget Description

There are no significant changes between the Proposed FY 2004 Community Corrections Program grant budget and the Amended FY 2003 budget of \$332,654. The Amended FY 2003 budget includes appropriations from July 1, 2002 through December 31, 2002.